

# ATHENA® AWARD NOMINATION FORM: *Instructions*

*The ATHENA Award Program celebrates the potential of all women as valued members and leaders of the community and recognizes those who support them. The ATHENA Award honours individuals who strive toward the highest levels of professional accomplishment...women and men who excel in their chosen field, have devoted time and energy to their community in a meaningful way, and who also open paths so that others may follow.*

## THE CRITERIA

ATHENA recipients must meet each of three specific criteria.

They must:

- Assist women in reaching their full leadership potential;
- Demonstrate excellence, creativity, and initiative in their business or profession;
- Provide valuable service by devoting time and energy to improve the quality of life for others in the community.

## COMPLETING THE FORM

- Nominations for the ATHENA Award must be submitted using this nomination form (or a photocopy). Form must be typed or printed clearly.
- A computerized version may be submitted provided the format is identical.
- One additional sheet may be added to this form, and a resume may be submitted. “Scrapbooks” or other separate supporting documents should not accompany the form. These materials will not be considered during the selection committee deliberations.
- Please review the nomination form carefully to ensure that comprehensive, quantitative information is supplied which demonstrates the involvement, achievement, and leadership accomplishments of your nominee. The more complete the information provided, the more useful this form will be for those who judge this important award.
- **Obtain signature of the nominee to verify acceptance of the nomination.**

## THE PROCESS

- A Selection Committee of prominent community leaders will review all nomination forms and select the ATHENA Award recipient.
- The ATHENA Award recipient will be announced:

*Celebrate Success!* Gala  
Centennial Auditorium, Saskatoon.  
May 10, 2005

**RETURN COMPLETED FORM TO: GREATER SASKATOON CHAMBER OF COMMERCE**

**345 – 3<sup>rd</sup> Avenue South  
Saskatoon, SK. S7K 1M6**

**SUBMISSION DEADLINE: 5:00 pm, March 15<sup>th</sup>, 2006**

# ATHENA® AWARD NOMINATION FORM

Today's Date \_\_\_\_\_

**NOMINEE:**

Name \_\_\_\_\_

Title or Position \_\_\_\_\_

Company \_\_\_\_\_

Business Address \_\_\_\_\_

City \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_

Business Phone \_\_\_\_\_ Home Phone \_\_\_\_\_

Nominee's Signature: \_\_\_\_\_ **(mandatory)**

**NOMINATOR:**

Signature of Nominator \_\_\_\_\_

Printed Name of Nominator \_\_\_\_\_

Company Name \_\_\_\_\_

Phone \_\_\_\_\_

Please complete the following information:

**ASSISTS WOMEN IN REACHING THEIR FULL LEADERSHIP POTENTIAL:**

Provide specific examples of how the nominee has demonstrated support for the advancement and leadership development of business and professional women.

**BUSINESS ACCOMPLISHMENTS:**

List special recognitions, projects, and achievements. Include business-related affiliations, directorships, trusteeships or other designations.

**COMMUNITY SERVICE:**

Describe local, provincial and national level participation, length of service and offices held in civic and service organizations, charitable activities, political pursuits, religious groups, chambers of commerce, merchants' associations, etc.

**OTHER MEMBERSHIPS, ACHIEVEMENTS, AWARDS, PUBLICATIONS:**

Nominees may already have been honoured for service to their profession, industry or community. They also may have publications to their credit or articles published supporting their service to their profession, industry or community. Please list awards and honours received which support this nomination:

**ADDITIONAL INFORMATION PERTAINING TO CRITERIA:**

Discuss briefly any additional factors you feel are important for consideration of your nominee for the ATHENA Award.

**RETURN COMPLETED FORM TO:**

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